

**Scrutiny Standing
Panel Agenda**



**Finance and Performance Management Scrutiny Panel
Tuesday, 20th September, 2011**

Place: Committee Room 1, Civic Offices, High Street, Epping

Time: 7.00 pm

Democratic Services Officer: A Hendry - The Office of the Chief Executive
Tel: 01992 564246 Email:
democraticservices@eppingforestdc.gov.uk

Members:

Councillors D Jacobs (Chairman), G Waller (Vice-Chairman), K Angold-Stephens, R Bassett, K Chana, R Cohen, J Hart, P Keska, S Murray, S Packford and W Pryor

SUBSTITUTE NOMINATION DEADLINE:

18:00

WEBCASTING NOTICE

Please note: this meeting may be filmed for live or subsequent broadcast via the Council's internet site - at the start of the meeting the Chairman will confirm if all or part of the meeting is being filmed.

You should be aware that the Council is a Data Controller under the Data Protection Act. Data collected during this webcast will be retained in accordance with the Council's published policy and copies made available to those that request it.

Therefore by entering the Chamber and using the lower public seating area, you are consenting to being filmed and to the possible use of those images and sound recordings for web casting and/or training purposes. If members of the public do not wish to have their image captured they should sit in the upper council chamber public gallery area

If you have any queries regarding this, please contact the Senior Democratic Services Officer on 01992 564249.

1. WEBCASTING INTRODUCTION

1. This meeting is to be webcast. Members are reminded of the need to activate

their microphones before speaking.

2. The Chairman will read the following announcement:

“I would like to remind everyone present that this meeting will be filmed live for subsequent uploading to the Internet and will be capable of repeated viewing.

If you are seated in the public seating area it is possible that the recording cameras will capture your image and this will result in the possibility that your image will become part of the broadcast although Officers will try and avoid this.

This may infringe your human and data protection rights and if you have any concerns about this you should speak to the Webcasting Officer.”

2. APOLOGIES FOR ABSENCE

3. SUBSTITUTE MEMBERS (COUNCIL MINUTE 39 - 23.7.02)

(Assistant to the Chief Executive) To report the appointment of any substitute members for the meeting.

4. DECLARATION OF INTERESTS

(Assistant to the Chief Executive). To declare interests in any items on the agenda.

In considering whether to declare a personal or a prejudicial interest under the Code of Conduct, Overview & Scrutiny members are asked pay particular attention to paragraph 11 of the Code in addition to the more familiar requirements.

This requires the declaration of a personal and prejudicial interest in any matter before an OS Committee which relates to a decision of or action by another Committee or Sub Committee of the Council, a Joint Committee or Joint Sub Committee in which the Council is involved and of which the Councillor is also a member.

Paragraph 11 does not refer to Cabinet decisions or attendance at an OS meeting purely for the purpose of answering questions or providing information on such a matter.

5. MINUTES FROM THE LAST MEETING (Pages 5 - 14)

To consider and agree the notes of the meeting held on 21 June 2011.

6. TERMS OF REFERENCE / WORK PROGRAMME (Pages 15 - 18)

(Chairman/Lead Officer) The Overview and Scrutiny Committee has agreed the Terms of Reference of this Panel and associated Work Programme. This is attached. The Panel are asked at each meeting to review both documents.

7. KEY PERFORMANCE INDICATORS 2011-12 - QUARTER 1 PERFORMANCE MONITORING (Pages 19 - 96)

(Office of the Deputy Chief Executive) To consider the attached report.

8. KPI 25 - ENVIRONMENT AND NEIGHBOURHOODS TEAM SERVICE STANDARDS (Pages 97 - 98)

(Director of Environment and Street Scene) To consider the attached report.

9. CAPITAL PROJECTS COST - FORMER LPI 23 (Pages 99 - 102)

(Director of Finance and ICT) To consider the attached report.

10. VALUE FOR MONEY AND DATA QUALITY STRATEGIES 2010/11 - 2012/13 (Pages 103 - 128)

(Office of the Deputy Chief Executive) To consider the attached report.

11. GOVERNMENT CONSULTATION - LOCALISING SUPPORT FOR COUNCIL TAX IN ENGLAND

(Director of Finance and ICT) Report to follow.

12. QUARTERLY FINANCIAL MONITORING (Pages 129 - 152)

(Director of Finance and ICT) To consider the attached report.

13. SICKNESS ABSENCE (Pages 153 - 164)

(Director of Corporate Support Services) To consider the attached report.

14. BRIEFING NOTE ON KPI 57 AND KPI 59 (Pages 165 - 166)

(Director of Planning and Economic Development) To consider the attached report.

15. REPORTS TO BE MADE TO THE NEXT MEETING OF THE OVERVIEW AND SCRUTINY COMMITTEE

To consider which reports are ready to be submitted to the Overview and Scrutiny Committee at its next meeting.

16. FUTURE MEETINGS

To note the forward programme of meeting dates for the Panel:

15 November 2011;
16 January 2012; and
20 March 2012.